

MEMORANDUM FOR: Chairman, Project Review Committee  
THRU : Acting Deputy Director (Administration)  
SUBJECT : Submission of Project Providing for Construction  
of an Agency Records Center

Attached for the consideration of the Project Review Committee is detailed information covering the proposed project providing for the construction of an Agency Records Center. The estimated cost of the project is \$405,000.

Attachment:  
Detailed Project Outline

Chief, General Services Office

CONCURRENCES:

/s/  
Sheffield Edwards  
Director of Security

                         Date

/s/  
Edward R. Saunders  
Comptroller

                         Date

/s/

                         Date

/s/  
James A. Garrison  
Chief of Logistics

                         Date

Approved for forwarding to Project Review Committee.

/s/  
L. E. White  
Acting Deputy Director (Administration)

                         Date

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